

**BLENDON TOWNSHIP**  
**FRANKLIN COUNTY, OHIO**

**RESOLUTION NO. 2026-07**

**A RESOLUTION ESTABLISHING THE BLENDON TOWNSHIP NEIGHBORHOOD ADVISORY COMMITTEE (NAC)**

WHEREAS, the Board of Trustees of Blendon Township recognizes the importance of maintaining open communication and collaboration between township leadership and the residents of the community; and

WHEREAS, the Board of Trustees desires to create an organized forum through which residents may provide input regarding township programs, services, policies, and neighborhood concerns; and

WHEREAS, the establishment of a Neighborhood Advisory Committee will provide a structured mechanism for residents from various neighborhoods within Blendon Township to communicate neighborhood priorities, concerns, and opportunities to the Township Administration and Board of Trustees; and

WHEREAS, the Board of Trustees finds that the creation of such a committee will strengthen community engagement, improve communication, and assist township leadership in identifying emerging issues and opportunities across the township;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Blendon Township, Franklin County, Ohio, as follows:

**Section 1. Establishment**

The Board of Trustees hereby establishes the **Blendon Township Neighborhood Advisory Committee (NAC)** as a voluntary advisory body intended to facilitate communication between residents and township leadership.

**Section 2. Advisory Role**

The NAC shall serve in an advisory capacity to the Board of Trustees and Township Administration. The committee shall provide feedback, recommendations, and observations regarding township services, programs, policies, and neighborhood concerns.

Members of the NAC shall not represent Blendon Township in an official capacity before other governmental entities or organizations.

**Section 3. Membership and Organization**

Members of the NAC shall be residents of Blendon Township and shall generally represent specific neighborhoods or geographic areas of the township. Members shall be appointed by the Board of Trustees.

**Section 4. Operating Guidelines**

The purpose, structure, membership criteria, responsibilities, meeting expectations, and other operational details of the NAC shall be outlined in **Addendum A – Blendon Township Neighborhood Advisory Committee Guidelines**, which is attached hereto and incorporated by reference as part of this Resolution.

The Board of Trustees may amend Addendum A from time to time as necessary to ensure the effective operation of the NAC.

**Section 5. Effective Date**

This Resolution shall take effect immediately upon its adoption.

---

Adopted this 11<sup>th</sup> day of March, 2026 by the Board of Trustees of Blendon Township, Franklin County, Ohio.

**BLENDON TOWNSHIP BOARD OF TRUSTEES**

---

Trustee



---

Trustee



---

Trustee

Attest:



---

Fiscal Officer



## **Blendon Township Neighborhood Advisory Committee (NAC) Draft**

### **Purpose & Role of the Committee**

The Blendon Township Neighborhood Advisory Committee (NAC) is a voluntary (unpaid) committee designed to serve as a communication bridge between Township leadership and the residents of each distinct neighborhood or area within Blendon Township as identified below. The NAC is intended to strengthen collaboration, ensure that neighborhood-specific needs are documented, and assist the Board of Trustees in identifying emerging issues, priorities, and opportunities across the township.

Neighborhood representatives will be charged with the following responsibilities:

**Providing input and feedback** on township programs, services, and policies, with an emphasis on how they affect residents at the neighborhood level.

**Communicate neighborhood-wide issues, concerns, and priorities** to the Blendon Township Trustees and Township Administrator, through regular meetings and/or written communication. (i.e. NAC meeting minutes, proposals, et al).

**Recommend constructive and practical responses or solutions** to assist the township in addressing those concerns.

**Serve as a sounding board** for new township initiatives, proposals, and long-term planning efforts that impact residential areas.

The NAC will provide official feedback only to the Blendon Township Board of Trustees and the Township Administration. NAC members are not themselves representatives of the township in an official capacity; therefore as a matter of policy, the NAC does not advise other elected bodies such as county officials or school boards on behalf of the township. However, NAC members and residents are encouraged to advocate for their personal and collective interests as private individuals, educate the NAC body, and elevate as deemed necessary by the NAC to the Board of Trustees and the Township Administrator.

Township staff (or a designated community liaison, when available) will provide support to the NAC insofar that requests do not interfere with or fall outside of staff's "regular" job duties. Examples of this support may include retrieval of publicly-available township information/records, facilitation of communication, coordination of resources and training opportunities, or reservation of township properties/spaces for meetings and events.

## **Sub-Committees**

Sub-committees may be created and/or disbanded to perform specific projects, actions, achieve short-term goals, or to represent individuals or groups of individuals with a more acute scope within the township based on township needs, emerging priorities, or interest-groups. These groups will focus on detailed research, recommendations, and project-based work that supports the broader goals of the NAC. Examples could include, but are not limited to:

**Strategic Planning Committee** – Reviews development trends, long-term planning needs, and provides resident-driven perspectives on growth and land-use issues. This group is tasked with creating and maintaining a Comprehensive Plan that will aid in planning the future of the community.

**Parks Advisory Committee** – Focuses on park improvements, maintenance needs, accessibility, and opportunities to enhance outdoor spaces for all residents.

**Tenant Advocacy Committee** – Identifies recurrent renter concerns, streamlines communication between tenants and the township, and helps ensure rental-related issues are represented and catalogued.

## **Eligibility**

Any resident of Blendon Township who desires to be actively engaged in their neighborhood is eligible to serve. Preference will be given to individuals who are already involved in neighborhood groups, civic engagement, or community projects.

Because this committee is intended to ensure equal representation, **members are required to live in the neighborhood or area they represent.**

Neighborhood representation will include, at minimum:

- Huber Ridge
- Sunbury Woods
- Cleveland Heights
- Residential areas east of Hoover Dam

Additional at-large seats may be considered based on need and Board direction.

## **Appointment of Members**

Blendon Township will announce open NAC positions annually. Interested residents will complete an application and may be interviewed by township staff or an appointed selection panel.

Final appointments will be made by the **Blendon Township Board of Trustees.**

Members may, at their discretion and as noted at the beginning of their term, serve one-, two-, or three-year terms, with a limit of five consecutive years.

**However, if a seat receives no other applications, the Board may allow the existing member to serve additional consecutive terms to ensure continued neighborhood representation.**

Initial appointments may be staggered to maintain continuity.

### **Meeting Schedule**

The NAC will meet monthly unless the majority of attending NAC representatives vote to cancel the next regularly scheduled session. At minimum, one meeting of the NAC must be held quarterly

Meetings will be held at the Blendon Township Senior Center or another accessible township facility. Optional social or community-building gatherings may be scheduled when appropriate.

### **Responsibilities of NAC Members**

1. **Attend at least 75% of scheduled meetings** each year, regardless of whether the NAC meets monthly or quarterly.
2. **Remain active and engaged within your neighborhood**, serving as a point of contact and communication channel for residents even if your neighborhood does not hold formal meetings or events.
3. **When possible, connect with other civic or neighborhood groups** (e.g., HOAs, block watches, community associations), but this is *not required* for neighborhoods that do not have such structures.
4. **Attend 1–2 public government meetings per year** to better understand township and county processes (e.g., Township Trustee meetings, Zoning Committee, Board of Zoning Appeals meetings, or other relevant public sessions).
5. **Participate in township volunteer opportunities** when available (community cleanups, township events, outreach initiatives, etc.).
6. **Assist with township community events** when possible, such as open houses, community forums, or informational fairs.
7. **Serve on ad hoc working groups** to help develop recommendations or address emerging issues when needed.
8. **Help disseminate township information** back into your neighborhood through newsletters, social media groups, HOA channels, or direct outreach.
9. **Bring neighborhood feedback, concerns, and observations back to township leadership** alongside recommendation(s) for resolution so the Board and Administration can better anticipate needs and craft effective solutions.