

# RECORD OF PROCEEDINGS

Minutes of

Blendon Township Board of Trustees Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held November 5

20 25

The meeting was called to order at 6:30 PM by Trustee Shinaberry.

Trustee Shinaberry led the Pledge of Allegiance.

**Roll Call: Present**

Trustee Shinaberry, Trustee Heichel, Trustee Ciamacco, and Joann Bury, Fiscal Officer.

Also in attendance were John Belford, Police Chief; Pat Myers, Administrator; and Brian Miller, Westerville/Blendon Fire Chief.

**Public Comment**

Time was permitted for meeting attendees to make comments.

**Trustee Comment**

**Trustee Ciamacco**— Trustee Ciamacco provided a Blendon Beautiful update: Currently, there are no major problem areas that need to be addressed. Service Department does trash and debris every day: Cemetery, Sunbury Woods, Ridgewood Park, Phelps Acre Park, and Harbin Pocket Park. Matt Newman checks Cleveland Heights twice per week for any excess trash issues, including tires.

Through the nuisance process, there have been three major problem properties cleaned up or in the legal process of being cleaned up. Residents are beginning to comply without having to take the next steps.

She also provided info on how many runs the township police make on a monthly basis and plans to continue to share this information. During the month of October, the police made 412 runs in the township. The breakdown is as follows:

Huber Ridge: 87

Sunbury Woods: 13

Cleveland Heights: 18

Hoover/East: 11

The additional runs not included in the preceding totals are for areas outside of neighborhoods (Westerville Rd, industrial parks, Sunbury Rd, 161, 270, etc.).

**Trustee Heichel**— None to report.

**Trustee Shinaberry**— Trustee Shinaberry reminded everyone that Tuesday, November 11th, is Veterans Day. In honor of veterans, including those from the Revolutionary War, she will be doing a Veterans assembly on behalf of Blendon Township, as part of the America250 grant, at Hawthorne Elementary on Monday, November 10th, and at Huber Ridge Elementary on November 11th. As an additional initiative that is also part of the grant, Blendon Township is having a Veterans Day service at 6:30 p.m. Chief Belford, who is an Army veteran, is one of the speakers, along with a local resident who is an Air Force veteran. Faith Covenant Church at 3607 Dempsey Road is allowing the township to hold the service there.

Lastly, she shared that the special Revolutionary War veteran markers with "1776" on them are now in place by the headstones of the Revolutionary War veterans that are buried in the township cemetery. This is also an initiative for the America 250 grant.

**Fiscal Officer Report**

**Minutes**—Fiscal Officer Bury asked the Trustees if they had reviewed the Regular Meeting Minutes from October 22, 2025. Trustee Shinaberry motioned to approve the minutes as presented. Trustee Heichel seconded. All voted yes.

**Approval of Purchase Orders**—Fiscal Officer Bury asked the Trustees if they had reviewed the Purchase Orders presented. Trustee Shinaberry motioned to approve Purchase Orders as presented. Trustee Heichel seconded. All voted yes.

**Bills**—Fiscal Officer Bury asked the Trustees if they had reviewed the bills presented. Trustee Shinaberry motioned to approve the bills. Trustee Heichel seconded. All voted yes.

**Administration/Human Resources**

**Resolution 2025-30**—Administrator Myers asked the Board for approval of Resolution 2025-30, approving the nomination of Ronald McClure as the representative of the Franklin County Townships on the SWACO Board of Trustees. Trustee Shinaberry motioned to approve the resolution as presented. Trustee Heichel seconded. All voted yes.

**Nuisance process**— Administrator Myers discussed the nuisance process and how they continue to work with residents. They try their best to allow grace, and that has made residents more willing to work with them throughout the process.

**Zoning Commission Alternate**— Administrator Myers stated that it was brought to his attention that since Tim Adkins is currently listed as the alternate member of the Zoning Commission, and he also won the election for trustee, there will be a need for a replacement of that alternate seat soon.

Trustee Heichel stated it is a good idea to go ahead and start looking for interested residents by posting an open position on social media. She agreed that there is a need for an alternate to the Zoning Commission soon. Trustee Heichel made a motion that Tim Adkins be removed as alternate to the Zoning Commission, effective when the new appointment is made at the December 17th, 2025, Board of Trustees meeting. Trustee Shinaberry seconded. All voted yes.

**Maintenance/B&G/Parks/Cemetery**

Matt Newman stated that they started putting summer equipment away and getting the winter equipment out. They also recently poured 62 foundations for headstones in the cemetery. Lastly, the staff and Boy Scout Troop 700 placed new flags on veteran graves.

**Police**

Chief Belford gave a statement regarding the recent passing of the police levy. He thanked the Board and voters for their support. He reiterated that the mission/pledge of the department is to do their jobs to the best of their ability, regardless of how residents voted.

**Fire**


Chief Miller reminded everyone to check carbon monoxide detectors. He also reminded people about cleaning wood-burning fireplaces and to make sure to open the flue so the house isn't filled with smoke. Dry-seasoned hardwood should be used in fireplaces.


**Announcements**

Wednesday, November 19, 2025, will be the next Board of Trustees Meeting at 6:30 PM at the same location, 6330 Hempstead Rd., Westerville, Ohio, and live-streamed on YouTube.

**Adjournment**

There being no further business before the Board, Trustee Shinaberry made a motion to adjourn the meeting at 6:42 PM. Trustee Heichel seconded the motion. All voted yes.

Approved by:   
Cathy Shinaberry, Chairperson

Approved by:   
Joann Bury, Fiscal Officer