

RECORD OF PROCEEDINGS

Minutes of

Blendon Township Board of Trustees Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held September 24

20 25

The meeting was called to order at 6:30 PM by Trustee Shinaberry.

Trustee Shinaberry led the Pledge of Allegiance.

Roll Call: Present

Trustee Shinaberry, Trustee Heichel, Trustee Ciamacco, and Joann Bury, Fiscal Officer.

Also in attendance were John Belford, Police Chief; Pat Myers, Administrator; and Mike Ullom, Battalion Fire Chief.

Public Comment

Time was permitted for meeting attendees to make comments.

Trustee Comment

Trustee Ciamacco— Trustee Ciamacco stated that she recently heard from a resident who is struggling with paying their property taxes. The rising costs for food, insurance, utilities, and property taxes are impacting many, but mostly the residents who are on a fixed income. She researched and found a program through the Franklin County Auditor called PTAP. That program accepted its last application in April 2025, so they directed her to the Prosecutors' office, and she spoke with the Prosecutors' office, and they heard the Office of Aging may now have a Tax Assistance Program. She contacted the Office of Aging, and they said they no longer have a Program, but if you are or know a senior in crisis, please call them at 614-525-6200, and they will do what they can to help. She also referred her to The Central Ohio Area Agency on Aging, 614-645-7250. The Franklin County Auditor told her that currently, the only two things they can offer are: Homestead Tax reduction (but you have to qualify) or contesting property taxes. They did not have firm dates on when you can do this, but she will continue to follow up with them on the dates and how to do this as she learns more.

Trustee Shinaberry— Trustee Shinaberry stated that the fall township clean-up weekend event is October 3rd-5th. Friday, the 3rd, is 7 am—3 pm; Saturday and Sunday are 8 am—5 pm. All three days will have dumpsters and tire recycling. Additionally, on Saturday, paper shredding will be available from 10 am to 2 pm.

If you have hazardous waste, such as poisonous, dangerous, flammable, or corrosive products, including lawn chemicals, solvents, household cleaners, and pool chemicals, there is a Hazardous Waste Collection event in Westerville on Saturday, October 4th, from 8:00 am to 2:00 pm at 350 Park Meadow Rd. SWACO also has a permanent HHW facility located at 645 E. 8th Ave., where hazardous waste can be taken Monday-Friday, 9 am—5 pm., and on the first Saturday of every month from 9 am—2 pm.

Lastly, everyone should have received the fall newsletter; if you haven't, you should get it soon.

Trustee Heichel— None to report.

Fiscal Officer Report

Minutes—Fiscal Officer Bury asked the Trustees if they had reviewed the Regular Meeting Minutes from September 10, 2025. Trustee Shinaberry motioned to approve the minutes as presented. Trustee Heichel seconded. All voted yes.

Approval of Purchase Orders—Fiscal Officer Bury asked the Trustees if they had reviewed the Purchase Orders presented. Trustee Shinaberry motioned to approve Purchase Orders as presented. Trustee Heichel seconded. All voted yes.

Bills—Fiscal Officer Bury asked the Trustees if they had reviewed the bills presented. Trustee Shinaberry motioned to approve the bills. Trustee Heichel seconded. All voted yes.

Resolution 2025-25 Supplemental Appropriations—Fiscal Officer Bury asked the Trustees for approval of Resolution 2025-25. Trustee Shinaberry motioned to approve the bills. Trustee Heichel seconded. All voted yes.

Administration/Human Resources

Resolution NU-2025-11—Administrator Myers asked the Board for approval of Resolution NU-2025-11 declaring the property at 3737 Caracas Drive a nuisance. Trustee Shinaberry motioned to approve the resolution as presented. Trustee Heichel seconded. All voted yes.

Resolution NU-2025-12—Administrator Myers asked the Board for approval of Resolution NU-2025-12 declaring the property at 5605 Copenhagen Drive a nuisance. Trustee Shinaberry motioned to approve the resolution as presented. Trustee Heichel seconded. All voted yes.

Resolution 2025-27 Meeting Dates for 2026—Administrator Myers tabled this resolution until the next meeting in order to finalize some dates.

Resolution 2025-26 Cybersecurity policy—Administrator Myers asked the Board for approval of Resolution 2025-26 Cybersecurity policy for Blendon Township in accordance with ORC and the requirement outlined in HB-96. Trustee Shinaberry motioned to approve the resolution as presented. Trustee Heichel seconded.

Discussion: Trustee Ciamacco asked if the employee manual needs to be updated. Administrator Myers clarified yes and that it will be done in 2026.

All voted yes.

Donation acceptance—Administrator Myers asked the Board to accept a \$25.00 donation for the parks. Trustee Shinaberry motioned to graciously accept the donation. Trustee Heichel seconded. All voted yes.

Maintenance/B&G/Parks/Cemetery

Matt Newman stated that the Community Clean Up will occur October 3rd-5th: Friday 7 am—3 pm, Saturday 8 am—5 pm (Document shredding 10 am-2 pm), and Sunday 8 am-5 pm.

Administrator Myers shared an additional free document shredding event, called "Shred Hunger", which the Board is hosting in partnership with the Franklin County Auditor's Office and the Ohio EPA. This event will take place on Saturday, November 8th, from 10:00 am to 1:00 pm at the Blendon Complex. Trustee Heichel shared additional details, explaining the event supports Star House, Columbus, which is a homeless shelter for teens and young adults. While shredding services are provided at no cost, she encouraged participants to bring donations such as: gift cards and bus passes, new or gently used blankets, duffel bags, hoodies and socks, new bras and boxer shorts, full- and travel-size hygiene products.

Police

Chief Belford discussed the upcoming Policy Levy Q&A event that will occur on Monday, October 6th, at 6:30 pm. It will be held in the Senior Center (6330 S. Hempstead Rd).

Fire

Mike Ullom, Battalion Fire Chief, shared that they receive emergency calls for police and fire safety services every day, but recently they received a call regarding a pet cat. They answered the call to see how they could help and successfully rescued the cat, which was stranded 45 feet up in a tree.

Announcements

Wednesday, October 8, 2025, will be the next Board of Trustees Meeting at 6:30 PM at the same location, 6330 Hempstead Rd., Westerville, Ohio, and live-streamed on YouTube.

Adjournment

There being no further business before the Board, Trustee Shinaberry made a motion to adjourn the meeting at 6:45 PM. Trustee Heichel seconded the motion. All voted yes.

Approved by: 

Cathy Shinaberry, Chairperson

Approved by: 

Joann Bury, Fiscal Officer