

RECORD OF PROCEEDINGS

Minutes of

Blendon Township Board of Trustees Meeting

Meeting

UNYON LEGAL BLANK JING., FORM NO. 10148

Held May 21

20 25

The meeting was called to order at 6:30 PM by Trustee Shinaberry.

Trustee Shinaberry led the Pledge of Allegiance.

Roll Call: Present

Trustee Shinaberry, Trustee Ciamacco, and Joann Bury, Fiscal Officer.

Also in attendance were John Belford, Police Chief; Pat Myers, Administrator; and Brian Miller, Westerville/Blendon Fire Chief.

Trustee Heichel was absent.

Public Comment

Time was permitted for meeting attendees to make comments.

Trustee Comment

Trustee Ciamacco— Trustee Ciamacco shared that the upcoming summer concert is on June 14th from 6:00 PM—8:00 PM behind the Minerva Park Middle School.

She is still asking residents to send her Aqua water bills and hardship letters.

Updates on the Blendon Beautiful Initiative: They have moved on to other parts of the township, and the next stop will be the Sunbury Woods Commons and then Glengary Heights. Administrator Myers will be putting together dates for those clean-ups.

The JEDZ Executive Parkway Improvement gathering had a great turnout, and she thanked everyone who attended.

She received something from the Ohio Township Association regarding two proposed constitutional amendments in Ohio. They have been approved to take the next step, which is signature collection. The first one would ban all property taxes in the state. 413,487 ballot signatures are needed from registered Ohio voters, including signatures from 44 of the 88 counties, meeting a 5% threshold based on the most recent gubernatorial vote. The second proposal would eliminate qualified immunity. If both proposals meet all constitutional and procedural requirements, they could appear on a future statewide ballot.

Trustee Shinaberry— Trustee Shinaberry discussed how the Blendon Township Senior Center was chosen to participate in the Franklin County Office on Aging Ambassador Program. The purpose of the initiative is to spread awareness about the services the county offers to seniors, such as senior options, adult protective services, caregiver support program, home repair, kinship support, transportation, scams, affordable housing, financial exploitation, food assistance, health care for the elderly, and audio services for the visually impaired. The survey that was done with residents on May 19th with the Office of Aging Ambassador program helped identify needs that the seniors perceive are not currently addressed or that they are not aware of, in addition to learning about what is offered. If anyone else would like to get involved, please contact Valerie Shaw at vshaw@blendontwp.org.

She also shared that it is National EMS week and thanked our Emergency Medical Services personnel.

Monday is Memorial Day. It's more than a holiday for picnics and the beginning of summer. It's a day to remember the brave men and women who gave their lives in service to our country. The township will be having our annual Memorial Day Ceremony by the flagpole in the cemetery next door at 11:00 a.m. It's a wonderful opportunity to join with our community in honoring our local veterans, both living and those who gave their lives for our country. One of our township veterans, who happens to be a WWII veteran and is turning 100 years old in July, will be in attendance, and one of our local elementary schools is providing the music for the ceremony. Please join us at 11:00 for a short ceremony, followed by a free lunch here in the Senior Center as we celebrate Memorial Day.

Lastly, Trustee Shinaberry read congratulations from the Ohio Senate on receiving a grant from America250-OH, commending us for our efforts to preserve and pass on our township's local history through our project, "Blendon Township: Our Stories and their Legacy." It was signed by Senator Robert McColley, President of the Ohio Senate, and Senator Beth Liston, Assistant Minority Whip. Congratulations from the Ohio Senate for the AM250-OH grant.

Trustee Heichel— Absent

Fiscal Officer Report

Minutes—Fiscal Officer Bury asked the Trustees if they had reviewed the Regular Meeting Minutes from the May 7, 2025 meeting. Trustee Shinaberry motioned to approve the Regular Meeting Minutes on May 7, 2025. Trustee Ciamacco seconded. Trustee Shinaberry voted yes. Trustee Ciamacco voted yes. Trustee Heichel was absent.

Approval of Purchase Orders—Fiscal Officer Bury asked the Trustees if they had reviewed the Purchase Orders presented. Trustee Shinaberry motioned to approve Purchase Orders as presented. Trustee Ciamacco seconded. Trustee Shinaberry voted yes. Trustee Ciamacco voted yes. Trustee Heichel was absent.

Bills—Fiscal Officer Bury asked the Trustees if they had reviewed the bills presented. Trustee Shinaberry motioned to approve the bills. Trustee Ciamacco seconded. Trustee Shinaberry voted yes. Trustee Ciamacco voted yes. Trustee Heichel was absent.

Approval of March 2025 Bank Reconciliation—Fiscal Officer Bury asked the Trustees if they had reviewed the March 2025 bank reconciliation. Trustee Shinaberry motioned to approve as presented. Trustee Ciamacco seconded. Trustee Shinaberry voted yes. Trustee Ciamacco voted yes. Trustee Heichel was absent.

Resolution 2025-17 Amending the 2025 permanent appropriations—Fiscal Officer Bury requested the Board approve Resolution 2025-17 amending the 2025 permanent appropriations. Trustee Shinaberry motioned to approve the resolution as presented. Trustee Ciamacco seconded. Trustee Shinaberry voted yes. Trustee Ciamacco voted yes. Trustee Heichel was absent.

OCLC Discussion—Fiscal Officer Bury discussed the Ohio College Library Center, which is not for profit. Anytime they need to issue any type of debt, they must seek approval from different entities. There will be a resolution at the next meeting on June 4th, similar to one that was passed in 2020 for the same purpose. Trustee Ciamacco asked how often they request that. Fiscal Officer Bury said the last time was 2020, but it happens whenever they need to issue debt.

Administration/Human Resources

Resolution NU 2025-02 Nuisance at 3408 Dempsey Road— Administrator Myers asked the Board to approve the Nuisance Resolution, declaring the property owned by Lawrence J. Barret, located at 3408 Dempsey Road, Franklin County, Westerville, OH, a nuisance. Trustee Shinaberry motioned to approve the resolution as presented. Trustee Ciamacco seconded. Trustee Shinaberry voted yes. Trustee Ciamacco voted yes. Trustee Heichel was absent.

Resolution NU 2025-03 Nuisance at 3771 Caracas Drive— Administrator Myers asked the Board to approve the Nuisance Resolution, declaring the property owned by Potaraju Satyavathe, located at 3771 Caracas Drive, Franklin County, Westerville, OH, a nuisance. Trustee Shinaberry motioned to approve the resolution as presented. Trustee Ciamacco seconded. Trustee Shinaberry voted yes. Trustee Ciamacco voted yes. Trustee Heichel was absent.

Donation Acceptance— Administrator Myers asked the Board to accept \$75.00 in donations from Ridgewood Park rentals. Trustee Shinaberry motioned to accept the donations as presented. Trustee Ciamacco seconded. Trustee Shinaberry voted yes. Trustee Ciamacco voted yes. Trustee Heichel was absent.

Maintenance/B&G/Parks/Cemetery

Matt Newman was absent from the meeting, and Administrator Myers provided some updates in his absence.

Purchase Order Request—They have received approval to paint lines in front of McDonalds on Executive Parkway and also on Emrick Road. Administrator Myers asked the Board for approval of a purchase order to Griffin Pavement Striping in the amount of \$10,332.25, which will come from the JEDZ funds. Trustee Shinaberry motioned to approve the purchase order as presented. Trustee Ciamacco seconded. Trustee Shinaberry voted yes. Trustee Ciamacco voted yes. Trustee Heichel was absent.

2025/2026 Rock Salt Bid #24-034SWOP4G— Administrator Myers asked the Board for approval to sign the bid document, which allows pricing of \$71.35 per ton to be locked in for 2025/2026 rock salt. A minimum of 500 tons is required, but they can purchase more if needed. Trustee Shinaberry motioned to approve as presented. Trustee Ciamacco seconded. Trustee Shinaberry voted yes. Trustee Ciamacco voted yes. Trustee Heichel was absent.

Blendon Beautiful Initiative—Blendon Beautiful Initiative clean-up dates will be scheduled next week, as Trustee Ciamacco had said earlier.

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held May 21

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Zoning/Code Enforcement updates— 53 addresses have been brought to their attention with code enforcement complaints; some are the same address with multiple complaints. They have 40 open cases right now that are being addressed. They have a mower, and after speaking with legal counsel and the risk department, they decided to zip-tie instructions to the mower so it can be used by residents when it needs to be borrowed.

Since January, there have been 21 residential certificates of zoning compliance permits issued, 4 commercial applications, 1 sign application, 13 fence applications, 1 variance application, 1 conditional use application.

There have been 11 new cases for the commercial building department.

Cloud permit is now set up and will be posted to the website, so complaints can be submitted that way.

OTARMA Board Position—Administrator Myers stated he was contacted by some representatives from OTARMA regarding an open board position. In June, he will be interviewed for the position and he believes it will be a good representation for the township. He will provide updates as they come.

Executive Session Meeting Policy—Administrator Myers explained the process of executive session, stating that it always starts as a public meeting, and then the Board will motion to go into executive session. There are only four reasons to go into executive session:

1. Discuss the purchase or sale of property
2. To consider the appointment, discipline, compensation, punishment of a public employee.
3. Conference with an attorney concerning pending or imminent court action
4. Preparing, conducting, or reviewing collective bargaining strategies

Once in executive session, anything that happens is confidential. There are no decisions made in the executive session. They must first adjourn the executive session and return to the regular public meeting to announce any decisions made. Announcements regarding any special meetings are posted 24 hours prior.

At the end of Administrator Myers's report, Trustee Shinaberry thanked him for making sure liability was handled regarding the loaner mower program. Administrator Myers added onto the comment by stating that they cannot go on people's property to mow their grass. That is why they have to go through a long process to get it cut.

Police

Chief Belford advised the Board that they are the first police department in the county to be up and running on the new CAD (Computer Aided Dispatching) system. Next, he announced that they have begun issuing electronic no-signature traffic tickets.

Lastly, he discussed the signage/road complaints at Central College Road and Cabbage Road. They sent all informational reports to the county engineer about the stop sign problems. They only had crash data, but there were other incidents like tire tracks in the yard, etc. that they did not have.

Fire—Chief Miller announced that one of their firefighter paramedics, Dwayne Morris, has retired from station 112 after 26 years. They are also currently hiring full-time firefighters, with preferential hiring to paramedics. There are two vacancies, and more retirements are coming up.

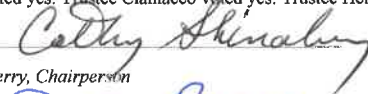
Announcements

Wednesday, June 4, 2025, will be the next Board of Trustees Meeting at 6:30 PM at the same location, 6330 Hempstead Rd., Westerville, Ohio, and live streamed on YouTube.


Adjournment

There being no further business before the Board, Trustee Shinaberry made a motion to adjourn the meeting at 6:55 PM. Trustee Ciamacco seconded. Trustee Shinaberry voted yes. Trustee Ciamacco voted yes. Trustee Heichel was absent.

Approved by:


Cathy Shinaberry, Chairperson

Approved by:


Joann Bury, Fiscal Officer