

RECORD OF PROCEEDINGS

Minutes of

Blendon Township Board of Trustees Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held April 9

20 25

The meeting was called to order at 6:30 PM by Trustee Shinaberry.

Trustee Shinaberry led the Pledge of Allegiance.

Roll Call: Present

Trustee Shinaberry, Trustee Heichel, Trustee Ciamacco, and Joann Bury, Fiscal Officer.

Also in attendance were John Belford, Police Chief; Matt Newman, Service Department; Pat Myers, Administrator; and Brian Miller, Westerville/Blendon Fire Chief.

Public Comment

Time was permitted for meeting attendees to make comments.

Trustee Comment

Trustee Ciamacco— Trustee Ciamacco shared that over the past few weeks, she has received calls, texts, and emails from concerned residents on the east side of Sunbury Rd about the many recent requests for annexation and zoning changes. The only annexation out of Blendon Township that they are aware of is parcel 100-000007, which is owned by the City of Columbus and located in the southern portion of Hoover Dam. This parcel is primarily water. Residents will not be affected by this annexation, as there are no residents on this property. The City of Columbus has the right to annex because they own the parcel. When researching the other zoning change requests those properties are already within the City of Columbus limits. It can be confusing because there are pockets of property that once were part of the Blendon township but have since been annexed, most likely for access to public utilities. Trustee Ciamacco has sent emails to a few people with the City of Columbus requesting additional information and any dates for public meetings but has yet to hear back from any of them. She will keep trying and will pass the information along as she receives it.

Blendon Beautiful Initiative update: the week of 4/14, they plan to have 2 more clean up dates in Cleveland Heights. They do not have the actual dates at this time but they will occur that week.

Reminder of the Free Breakfast with the Easter Bunny and Egg Hunt on Saturday 4/12/25 from 9-11AM at the Senior Center. The egg hunt begins at 9:15 AM. Last year was her first year as Trustee attending this event and stated that it was so much fun. She looks forward to seeing everyone again.

Trustee Shinaberry— Trustee Shinaberry also reiterated the Easter Bunny event is a lot of fun and encouraged residents to come, even if they don't have kids/grandkids. She emphasized that the egg hunt would start promptly at 9:15 AM. Lastly, she said House Bill 315 went into effect on April 2nd and has many things that will benefit the Township.

Trustee Heichel— Trustee Heichel provided an update to the residents regarding the Blendon/Westerville JEDZ Project Planning Study for the Sunbury Road/Executive Parkway area. A Project Team was selected on April 2, 2025, during a meeting by Lauren Falcone, Department Manager and Principal Professional with Kleinfelder. The project representatives are Westerville, Stephen Gail, and Rachel Ray, both directors in Blendon/Westerville's Economic Development, and two representatives from Blendon, Administrator Pat Myers and Jan Heichel, Trustee. The Project Team will be involved in the day-to-day review. Business stakeholders will be contacted for their ideas, visions, and information. Residents will be able to participate in a public visioning event. A date has not yet been locked in.

Fiscal Officer Report

Minutes—Fiscal Officer Bury asked the other Trustees if they had reviewed the Regular Meeting Minutes from the March 26, 2025 meeting. Trustee Shinaberry motioned to approve the Regular Meeting Minutes on March 26, 2025. Trustee Ciamacco seconded. All voted yes.

Approval of Purchase Orders—Fiscal Officer Bury asked the other Trustees if they had reviewed the Purchase Orders presented. Trustee Shinaberry motioned to approve Purchase Orders as presented. Trustee Ciamacco seconded. All voted yes.

Bills—Fiscal Officer Bury asked the other Trustees if they had reviewed the bills presented. Trustee Shinaberry motioned to approve the bills. Trustee Ciamacco seconded. All voted yes.

4079 Executive Parkway update—Fiscal Officer Bury discussed the financing for the remaining obligations for 4079 Executive Parkway. The building sold for 3.1 million dollars, and after all closing costs, the Township received net proceeds of about 2.83 million dollars. This will be used to help pay down the original bond, which leaves a remaining obligation of 3.12 million dollars. Resolution 2025-15 was presented to the Board, which is a bond issuance and sale of bonds related to 4079 Executive Parkway. Trustee Shinaberry moved to approve the resolution as presented. Trustee Ciamacco seconded.

Discussion: Trustee Ciamacco looked at the term sheet and asked if the interest rate is 5.5%, and Fiscal Officer Bury stated yes that is the current rate. Trustee Ciamacco followed up with another question about if it is advisable to put more money down. Ms. Bury said no, because she does not want to pull money from the general fund balance in case of a large emergency which we would need the funds for. She did state that there is an option for early redemption after December 1, 2028. Brian Cooper, the municipal advisor from Baker Tilly, was in the audience and briefly spoke, stating it was a good interest rate.

All voted yes.

Administration/Human Resources

Approval of building permit module for Cloud Permit software— Administrator Myers asked the Board to approve the agreement with Cloud Permit to add the building permit module to the existing software with a \$1,000.00 one-time implementation fee and recurring costs of \$3,000.00 for year 1, \$3,120.00 for year 2, and \$3,245.00 year 3. Trustee Shinaberry moved to approve the agreement as presented. Trustee Ciamacco seconded. All voted yes.

Maintenance/B&G/Parks/Cemetery

Matt Newman shared that they started mowing.

Police

Chief Belford provided an update on the vandalism that occurred back in March. They located, identified, and charged the individual. Detective Nance with BTPD solved the case and passed her findings on to Minerva Park and Columbus so they could file charges. The individual appeared in Franklin County Municipal Court. Chief Belford shared that although it may seem confusing, the individual pled guilty to the Minerva Park charges but pled not guilty to the Blendon Township charges. This happened because Blendon Township is represented by the county prosecutor for free. Minerva Park pays for a prosecutor and the individual appeared in front of that prosecutor, so he was able to plead guilty to their charges. Since the county prosecutor was only at the arraignment, they scheduled a later date to handle the Blendon Township charges. This does not mean he will not plead guilty, it is just a standard procedure.

Fire

Chief Miller reminded everyone about severe weather. There is an app to sign up for emergency alerts from Franklin County EMA. He also recommended having a NOAA weather radio. Trustee Ciamacco asked if it was safe to use the northeast corner of the basement. Chief Miller stated he had heard that but was not sure if it was true. He recommends finding a safe space and watching the storms and where they are coming from.

Announcements

Free Breakfast with the Easter Bunny and Egg Hunt on Saturday, April 12, 2025, from 9:00 AM—11:00 AM at the Senior Center. The egg hunt starts at 9:15 AM.


Wednesday, April 23, 2025, will be the next Board of Trustees Meeting at 6:30 PM at the same location, 6330 Hempstead Rd., Westerville, Ohio, and live streamed on YouTube.

Adjournment

There being no further business before the Board, Trustee Shinaberry made a motion to adjourn the meeting at 6:53 PM. Trustee Ciamacco seconded the motion. All voted yes.

Approved by: 

Cathy Shinaberry, Chairperson

Approved by: 

Joann Bury, Fiscal Officer