

RECORD OF PROCEEDINGS

Minutes of

Blendon Township Board of Trustees Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held March 12

20 25

The meeting was called to order at 6:30 PM by Trustee Shinaberry.

Trustee Shinaberry led the Pledge of Allegiance.

Roll Call: Present

Trustee Shinaberry, Trustee Heichel, Trustee Ciamacco, and Joann Bury, Fiscal Officer.

Also in attendance were John Belford, Police Chief; Matt Newman, Service Department; Pat Myers, Administrator; and Brian Miller, Westerville/Blendon Fire Chief.

Public Comment

Time was permitted for meeting attendees to make comments.

Trustee Comment

Trustee Ciamacco— Trustee Ciamacco informed the Parks Advisory Committee that she is still researching the many items brought before the Board at the last meeting. Since the committee spent a great deal of time preparing it, she felt it only fair that she thoroughly and completely researched and analyzed each item prior to voting.

Also, she wanted everyone to know that until they get the zoning codes finalized in regards to native, natural, and bio-diverse gardening, she does not feel she can vote on some of the items presented. She stated that they need to make sure that anything they agree to complies with the updated zoning codes. She understands Adam was in the process of running revised drafts past our attorney and The Ohio Department of Natural Resources for their comments. This will now be inherited by Eric Moore. Trustee Ciamacco and Adam had numerous discussions with many States, cities, townships, and villages who had previously enacted these codes to find out what issues they had, changes they made or wished they had made along the way so Trustee Ciamacco and Adam could create an updated and comprehensive plan for our community. She is hopeful this new code will be completed sometime in the near future and asked everyone to bear with them.

Trustee Shinaberry— Trustee Shinaberry stated that she received the certificate for America 250, recognizing the township. She also received the official branding and a flag.

Trustee Heichel— Trustee Heichel discussed how the Westerville Road corridor business district was once a two-lane road with multiple pothole repairs, no landscaping, and desperately needed attention. Today, the road has been widened by ODOT and includes sidewalks, lighting, stunning landscapes and much more. That is only some of the results of the JEDZ improvement study. She is referring this to Phase One.

Phase Two Plans:

As a sitting member of the Joint Economic Development Zone Board (JEDZ), Trustee Heichel shared that they are ready to move to Blendon's JEDZ Phase Two upgrades. The JEDZ Board has partnered with Kleinfelder, Inc., a top architectural, engineering, and planning firm, to guide our Sunbury Road and Executive Parkway planning study. Their expertise will help propose the best redevelopment strategies for these corridors, considering community input and maximizing redevelopment potential. Residents will soon receive updates and meeting invitations for this exciting project. If you haven't signed up for our email notifications, now is a great time to do so (blendontwp.org).

Land Planning Vision:

The trustees prioritize quality land planning that balances market demand with natural and built environments. The goal is to create plans that connect with the community. This approach will increase property value and allow flexibility in adapting to future trends, such as Intel development. Kleinfelder will help determine the most beneficial uses for properties along Sunbury Road and Executive Parkway, considering factors like demographics, economics, retail trends, and residents' needs.

Timeline:

March: Discovery and Visioning Phase; April-May: Plan Development; June-July: Public Review & JEDZ Board Final Adoption.

Lastly, she stated that she hopes to see everyone at the upcoming public meetings.

Fiscal Officer Report

Minutes—Fiscal Officer Bury asked the other Trustees if they had reviewed the Special Meeting Minutes from the February 21, 2025, meeting. Trustee Shinaberry motioned to approve the Special Meeting Minutes on February 21, 2025. Trustee Ciamacco seconded. All voted yes.

Fiscal Officer Bury asked the other Trustees if they had reviewed the Regular Meeting Minutes from the February 26, 2025 meeting. Trustee Shinaberry motioned to approve the Regular Meeting Minutes on February 26, 2025. Trustee Ciamacco seconded. All voted yes.

Approval of Purchase Orders—Fiscal Officer Bury asked the other Trustees if they had reviewed the Purchase Orders presented. Trustee Shinaberry motioned to approve Purchase Orders as presented. Trustee Ciamacco seconded. All voted yes.

Bills—Fiscal Officer Bury asked the other Trustees if they had reviewed the bills presented. Trustee Ciamacco motioned to approve the bills. Trustee Shinaberry seconded. All voted yes.

Approval to January 2025 Bank Reconciliation—Fiscal Officer Bury asked to table this until the next meeting.

Administration/Human Resources

Resolution 2025-10 Supplemental Appropriations- Administrator Myers asked the Board to approve the resolution as follows:

Move money from the general fund to account 1000-390-360 in the amount of \$20,000.00 for curb painting.

Move money from the general fund to account 1000-610-490 in the amount of \$500.00 for Senior Center petty cash fund.

Trustee Shinaberry moved to approve the resolution as presented. Trustee Ciamacco seconded. All voted yes.

Approval of a purchase order to Robert Myers not to exceed \$20,000.00 for the painting of 2,211 curb addresses- Administrator Myers asked the Board to approve the purchase order. Trustee Shinaberry moved to approve the purchase order as presented. Trustee Ciamacco seconded. All voted yes.

Approval of petty cash policy for the Senior Center- Administrator Myers asked the Board for approval of the policy, which was created by Senior Center Director, Valerie Shaw. Trustee Shinaberry moved to approve the policy as presented. Trustee Ciamacco seconded.

Discussion: Trustee Shinaberry said thank you and that she thought the policy was very well written.

All voted yes.

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Resolution 2025-11 Annual Township Highway Mileage Certification- Administrator Myers stated that ODOT sends a certification of the township's highway miles every year, and it is 24.891 miles for 2025, which is the same as 2024. He asked the Board for approval of the resolution. Trustee Shinaberry moved to approve the resolution as presented. Trustee Ciamacco seconded. All voted yes.

Acceptance of grant from The Columbus Foundation to be used for the Blendon Township Senior Center in the amount of \$6,196.80- Administrator Myers asked the Board to accept the anonymous grant. Trustee Heichel moved to accept the grant as presented. Trustee Shinaberry seconded.

Discussion: Trustee Ciamacco thanked the donor.

All voted yes.

Administrator Myers also shared that he, along with Valerie Shaw, completed the transportation grant and received a letter stating it was accepted for \$16,500.00. Once received, he will bring it to the Board for approval.

Acceptance of Adam Sears resignation- Administrator Myers asked the Board to accept the resignation. Trustee Heichel moved to accept as presented. Trustee Shinaberry seconded.

Discussion: Mrs. Heichel added that Adam Sears was offered another government position with substantially more money. Unfortunately, they could not compete with his offered wages. All three trustees will miss him and wish him well.

All voted yes.

Resolution 2025-12 Promoting Eric Moore to Zoning Director- Administrator Myers asked the Board to approve promoting Eric Moore to Zoning Director at \$25.00/hour, effective March 17, 2025. Trustee Shinaberry moved to approve the resolution as presented. Trustee Heichel seconded.

Discussion: Trustee Ciamacco is looking forward to working with Eric.

All voted yes.

Resolution 2025-13 Hiring Jeff Tutorow as Code Compliance/Administrative Specialist- Administrator Myers asked the Board to hire Jeff Tutorow as a Full-Time Code Compliance/Administrative Specialist at a rate of \$20.00/hour, starting March 13, 2025. Trustee Shinaberry moved to approve the resolution as presented. Trustee Heichel seconded. All voted yes.

Maintenance/B&G/Parks/Cemetery

None to report.

Police

Conditional offer to Part-Time Detective Bruce Beard- Chief Belford asked the Board to approve the conditional offer of employment at the Step A rate of \$33.47 per the current collective bargaining agreement. Trustee Shinaberry moved to approve the offer as presented. Trustee Heichel seconded. All voted yes.

Chief Belford also provided an update regarding a recent shots-fired call that BTPD responded to. They found a pile of shell casings which sparked a lively discussion on social media. He encourages everyone to call the police department every time they hear anything that sounds like a gunshot. Since they have access to the National Integrated Ballistic Network, the shell casings are like DNA or fingerprints. They have been submitting what was found. They also have solved other cases with other shell casings because of this network. Lastly, he reiterated that they would rather respond to 100 calls that turn out to be nothing compared to missing a call when something is actually happening.

Fire

Chief Miller stated that they recently hired a new firefighter from Marysville to Station 111.

Announcements

Wednesday, March 26, 2025, will be the next Board of Trustees Meeting at 6:30 PM at the same location, 6330 Hempstead Rd., Westerville, Ohio, and live streamed on YouTube.

Adjournment

There being no further business before the Board, Trustee Shinaberry made a motion to adjourn the meeting at 6:52 PM. Trustee Ciamacco seconded the motion. All voted yes.

Approved by: 
Cathy Shinaberry, Chairperson

Approved by: 
Joann Bury, Fiscal Officer