

# RECORD OF PROCEEDINGS

Minutes of

Blendon Township Board of Trustees Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held October 30

20 24

The meeting was called to order at 6:30 PM by Chairperson Heichel. She welcomed everyone in attendance.

Trustee Heichel led the Pledge of Allegiance.

#### Roll Call: Present

Chair Heichel, Vice-Chair Shinaberry, Trustee Ciamacco.

Also in attendance were John Belford, Police Chief; Matt Newman, Service Department; Pat Myers, Administrator; and Brian Miller, Westerville Fire Chief.

#### Public Comment

Time was permitted for meeting attendees to make comments.

#### Trustee Comments

**Trustee Ciamacco**— Trustee Ciamacco reminded everyone to keep sending her aqua hardship letters and to get out and vote.

**Trustee Shinaberry**— Trustee Shinaberry reminded everyone of Daylight Savings Time ending on Sunday, November 3rd. She also stated that everyone should have received their fall newsletter in the mail, which is full of important information.

**Trustee Heichel**— Trustee Heichel announced that the 2025 calendar is in the process of being printed and should arrive in mailboxes sometime in mid-November.

#### Fiscal Officer Report -Introduced by Chairperson Heichel

**Minutes**—Trustee Heichel asked the other Trustees if they had reviewed the Minutes from the October 16, 2024, meeting. Trustee Shinaberry made a motion to approve the Board of Trustees Meeting Minutes on October 16, 2024. Trustee Ciamacco seconded. All voted yes.

**Approval of Purchase Orders**—Trustee Heichel asked the other Trustees if they had reviewed the Purchase Orders presented. Trustee Shinaberry moved to approve Purchase Orders as presented. Trustee Ciamacco seconded. All voted yes.

**Bills**—Trustee Heichel asked the other Trustees if they had reviewed the bills presented. Trustee Shinaberry made a motion to approve the bills. Trustee Ciamacco seconded. All voted yes.

#### Administration

**AED Emergency Plan Adoption**— Administrator Myers presented the AED Emergency Plan to the Board. Trustee Shinaberry moved to adopt the Ohio Department of Health's Model Emergency Action Plan for the use of an automated external defibrillator as Blendon Township's emergency action plan, pursuant to Ohio Revised Code Section 755.13(D)(1)© as presented. Trustee Ciamacco seconded. All voted yes.

#### Human Resources

Administrator Myers asked for a motion to hire Valerie Shaw as Senior Center Director with a start date of 11/1/2024. Trustee Shinaberry moved to hire Valerie Shaw as presented. Trustee Ciamacco seconded.

Discussion: The Trustees stated that they were impressed with Valerie, believe she will be a great addition, and that Charel Bowman will be missed after her 24 years of service.

All voted yes.

Administrator Myers asked for a motion to hire Gary Meadows as a part-time Senior Center Driver with a start date of 11/4/2024. Trustee Shinaberry moved to hire Gary Meadows as presented. Trustee Ciamacco seconded.

Discussion: Trustee Shinaberry was happy that they were able to find someone to do the job part-time and already had their CDL. Trustee Heichel stated that the current driver, Dave Lilley, is retiring after 28 years.

All voted yes.

#### Maintenance/B&G/Parks/Cemetery

Administrator Myers discussed a damaged catch basin that the Service Department acted quickly on and got fixed. He thanked the department for their hard work.

#### Police

Chief Belford stated that treat or treat is Thursday, October 31st. He asked that everyone drive slowly, put their phones down, and watch out for the kids. There will be officers patrolling and handing out candy.

#### Fire

Chief Miller thanked the Board for the AED being put in the park. He also discussed how they do training with neighboring fire departments east of Hoover Reservoir with limited hydrants. Administrator Myers asked if people could contact the fire department if they have issues changing batteries in smoke detectors, and Chief Miller said yes, they can call 614-901-6600 on Monday through Friday from 8 AM—4 PM. He stated that you should not call 911 in that instance.


#### Announcements

Wednesday, November 6, 2024, will be the next Board of Trustees Meeting at 6:30 PM at the same location, 6330 Hempstead Rd., Westerville, Ohio, and live streamed on YouTube.


#### Adjournment

There being no further business before the Board, Trustee Heichel made a motion to adjourn the meeting at 6:46 PM. Trustee Ciamacco seconded the motion.

Approved by:

  
Jan Heichel, Chairperson

Approved by:

  
Joann Bury, Fiscal Officer