

RECORD OF PROCEEDINGS

Minutes of

Blendon Township Board of Trustees Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held July 02

20²⁴

The meeting was called to order at 6:34 PM by Chairperson Heichel. She welcomed everyone in attendance.

Trustee Heichel led the Pledge of Allegiance. Administrator Myers stated that the YouTube live-stream was not working.

Roll Call: Present

Chair Heichel, Trustee Ciamacco.

Vice-Chair Shinaberry was absent.

John Belford, Police Chief; Joann Bury, Fiscal Officer; Matt Newman, Service Department; and Pat Myers, Administrator, were also in attendance.

Fiscal Officer Report—Introduced by Chairperson Heichel

Minutes—Trustee Heichel asked Trustee Ciamacco if she had reviewed the Minutes from the June 18, 2024, meeting. Trustee Ciamacco stated yes and moved to approve the June 18, 2024, minutes as written. Trustee Heichel seconded. Trustee Heichel voted yes. Trustee Ciamacco voted yes.

Approval of Purchase Orders—Trustee Heichel asked Trustee Ciamacco if she had reviewed the Purchase Orders presented. Trustee Ciamacco stated yes and moved to approve purchase orders as presented. Trustee Heichel seconded. Trustee Heichel voted yes. Trustee Ciamacco voted yes.

Bills—Trustee Heichel asked Trustee Ciamacco if she had reviewed the bills presented. Trustee Ciamacco stated yes and moved to pay the bills. Trustee Heichel seconded. Trustee Heichel voted yes. Trustee Ciamacco voted yes.

Bank Reconciliations for May 2024— Trustee Heichel asked Trustee Ciamacco if she had reviewed the bank reconciliations for May 2024. Trustee Ciamacco stated yes and moved to approve as presented. Trustee Heichel seconded. Trustee Heichel voted yes. Trustee Ciamacco voted yes.

Resolution 2024-25: 2025 Tax Budget— Fiscal Officer Joann Bury presented the 2025 Tax Budget to the Board. Trustee Heichel moved to approve the resolution as presented. Trustee Ciamacco seconded. Trustee Heichel voted yes. Trustee Ciamacco voted yes.

Resolution 2024-26: Necessity for Road Levies— Fiscal Officer Joann Bury presented the resolution to the Board, which states that Blendon Township has a continued necessity for additional road levies. Trustee Heichel moved to approve the resolution as presented. Trustee Ciamacco seconded. Trustee Heichel voted yes. Trustee Ciamacco voted yes.

Resolution 2024-27: Supplemental Appropriations— Fiscal Officer Joann Bury presented the resolution to the Board regarding severance and longevity pay-out's for employees separating from service. Trustee Heichel moved to approve the resolution as presented. Trustee Ciamacco seconded. Trustee Heichel voted yes. Trustee Ciamacco voted yes.

Administration

Administrator Myers—

Resolution 2024-23: Police Levy Resolution of Necessity- Administrator Myers presented the resolution to the Board, which is needed to bring the levy to the ballot in November. If approved, the resolution will go to the Franklin County Auditor's Office, and then they will send it back with the exact millage the township would collect during that levy period. Trustee Heichel moved to approve the resolution as presented. Trustee Ciamacco seconded. Trustee Heichel voted yes. Trustee Ciamacco voted yes.

Cell Tower Agreement- Administrator Myers presented an agreement from Crown Castle to put up a cell tower behind the Service Department salt barn. The agreement was reviewed by the township's legal council, and it was considered favorable for the township. There will be an initial non-refundable \$6,000.00 payment to Blendon Township. Once the tower is approved by all government agencies, Blendon Township will receive \$2,500.00 per month in rental fees. Trustee Heichel moved to authorize Administrator Myers to sign the agreement as presented. Trustee Ciamacco seconded.

Discussion: Trustee Ciamacco asked for clarification regarding the \$6,000 earnest money. Administrator Myers clarified, stating it is non-refundable.

Trustee Heichel voted yes. Trustee Ciamacco voted yes.

Resolution NU-2024-18 Subsequent Nuisance Abatement 3524 Rangoon Drive- Administrator Myers presented the resolution to the Board. This resolution is the next step in the process. Once the letter is presented to the homeowner, they will have four days to clean the property up. If the property is not cleaned up in that time frame, a moving company will come through and place the items in storage. The cost of this process will be put into the homeowners' taxes. Trustee Heichel moved to approve the resolution as presented. Trustee Ciamacco seconded. Trustee Heichel voted yes. Trustee Ciamacco voted yes.

Copier Lease Agreement:- Administrator Myers presented a lease agreement with Blue Technologies to lease four copiers, replace the existing copiers, and replace the existing expired lease agreement. Trustee Heichel moved to authorize Administrator Myers to sign the lease agreement as presented. Trustee Ciamacco seconded. Trustee Heichel voted yes. Trustee Ciamacco voted yes.

John Giamarco Retirement and Cash Out Acceptance- Administrator Myers presented Service Director John Giamarco's letter of retirement effective July 31, 2024, at 3 PM and asked the Board to accept his retirement and approve his cash pay-out's.

Discussion: Trustee Ciamacco and Trustee Heichel were both in agreement that he would be truly missed.

Trustee Heichel voted yes. Trustee Ciamacco voted yes.

Human Resources—None to report.

CPR/AED Training—Trustee Heichel discussed free CPR/AED training that will be offered to Blendon Township residents by the Fire Department. The training will be held at the Blendon Senior Center. For more information, she asked that you email her at jheichel@blendontwp.org.

Matt Newman—Maintenance/B&G/Parks/Cemetery—

Mr. Newman presented a proposal from Miller Landscaping. He explained this was work to be done at the Route 3 and 270 corridors for paver work and landscaping. The funds are being taken from the JEDZ fund. Trustee Heichel moved to approve the proposal as presented. Trustee Ciamacco seconded.

Discussion: Trustee Ciamacco asked if there was an amount listed for the project. Mr. Newman clarified that it is \$59,358.72.

Trustee Heichel voted yes. Trustee Ciamacco voted yes.

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Police

Chief Belford— Chief Belford discussed the two police cruiser orders. He stated that the 2nd cruiser is in and asked the Board to authorize the purchase of the cruiser in the amount of \$54,129.00, the equipment to be mounted on the car in the amount of \$18,481.84, the marking of the cruiser in the amount of \$1,245.00, and Public Safety Inc. in the amount of \$2,900.00, for a total of \$76,755.84. This cruiser will be replacing a 2017 cruiser, which is at the end of its service life. Trustee Heichel moved to authorize the purchase, which is already appropriated through the ARPA funds as presented. Trustee Ciamacco seconded. Trustee Heichel voted yes. Trustee Ciamacco voted yes.

Fire— Fire Chief Miller was absent.

Public Comment

Time was permitted for meeting attendees to make comments.

Trustee Comments

Trustee Heichel— Trustee Heichel stated that the July summer concert will be held in Sunbury Woods Commons. Picnic tables and umbrellas will be brought there to provide additional seating and shade. Free Dominos Pizza will be offered as well as the usual bounce houses, face paintings, and more. She also stated she completed the required Fraud Reporting & Training Certificate from The Ohio Auditor’s Office.

Trustee Shinaberry— Trustee Heichel read Trustee Shinaberry’s comments in her absence. She stated that she wishes everyone a happy and safe 4th of July. She also looks forward to seeing everyone at the July concert in Sunbury Woods.

Trustee Ciamacco— Trustee Ciamacco stated that she received her fraud reporting & training certificate from The Ohio Auditor of State. In an attempt to become more sustainable, eco-friendly and biodiverse, she and Adam our Code Enforcement/Compliance Officer, have been in discussions with numerous professionals, experts and other townships and cities about what they have done to become more sustainable. She stated they are trying to learn as much as possible to ensure the ordinances we establish will be fair to all residents. This will undoubtedly take some time.

She also heard back from Chief Johnson with the ODNR Division of Natural Areas and Preserves. He agreed that much of the conflict comes down to perceptions and expectations. What is one person’s flower garden is another’s weed patch. He feels he can help find some ordinances that may help us design and create new zoning codes.

Announcements


Administrator Myers stated that only the last 12 minutes of the meeting were live-streamed on YouTube. He is unsure of the issue and will look into it to resolve it for the next meeting.

Wednesday, July 17, 2024, will be the next Board of Trustees Meeting at 6:30 PM at the same location, 6330 Hempstead Rd., Westerville, Ohio, and live streamed on YouTube.

Adjournment

There being no further business before the Board, Trustee Heichel made a motion to adjourn the meeting at 7:07 PM. Trustee Ciamacco seconded the motion. All voted yes.

Approved by: 
Jan Heichel, Chairperson

Approved by: 
Joann Bury, Fiscal Officer