

RECORD OF PROCEEDINGS

Minutes of

Blendon Township Board of Trustees Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held May 8

20²⁴

The meeting was called to order at 6:30 p.m. by Chairperson Heichel. The Pledge of Allegiance was led by Chairperson Heichel.

Present

Chair Heichel, Trustee Ciamacco, Vice-Chair Shinaberry

Also in attendance was John Belford, Police Chief; John Giamarco, Service Director; Joann Bury, Fiscal Officer; Pat Myers, Administrator; Brian Miller, Fire Chief.

Fiscal Officer Report

Minutes—Vice-Chair Shinaberry moved to approve the April 24, 2024, minutes as written. Trustee Ciamacco seconded. All voted yes.

Approval of Purchase Orders—Vice-Chair Shinaberry moved to approve purchase orders as presented. Trustee Ciamacco seconded. All voted yes.

Bills—Vice-Chair Shinaberry moved to pay the bills. Trustee Ciamacco seconded. All voted yes.

Bank Reconciliations for March 2024— Vice-Chair Shinaberry moved to approve the bank reconciliations for March 2024. Trustee Ciamacco seconded. All voted yes.

Investment Policy— Joann explained under the Ohio Revised Code, we are limited to investing in savings accounts and money market types of accounts unless we have an official Investment Policy passed. This policy will allow us to diversify our investment portfolio with the allowable investments listed in the policy. All are under the Ohio Revised Code. This also holds our Investment Advisor accountable. They will have to sign this policy stating they will agree to only invest in those allowable investments within our portfolio. Chair Heichel moved to approve the Blendon Township Investment Policy. Vice-Chair Shinaberry seconded. All voted yes.

Administration

Administrator Myers—

\$2,500.00 Invoice & Purchase Order approval for Administrator Myers: Vice-Chair Shinaberry made a motion to approve granting authority to Administrator Myers to approve expenses up to \$2,500.00 without Board approval per the Ohio Revised Code 507.11. Chair Heichel seconded. Discussion: Trustee Ciamacco asked for clarification. Administrator Myers advised all purchase orders and checks will still require signatures by the Trustees and Fiscal Officer. ORC Code 507.11 allows for up to \$10,000.00 without bringing it to the Board, but Administrator Myers only requested approval from the Trustees for up to \$2,500.00. The Fiscal Officer called for the vote: All voted yes.

Summer Concert Discussion: Administrator Myers explained that, based on conversations with Blendon Township's real estate broker, the decision to hold the July summer concert at 4079 Executive Parkway may not be the best idea. Also, if the building were to sell before July, Blendon Township may not be permitted to hold an event on the property. The decision was made to move the July concert to Sunbury Woods Commons.

Human Resources

None to report

Maintenance/B&G/Parks/Cemetery

None to report

Police

Chief Belford— Chief Belford discussed the Light Ohio Blue Police Officer Memorial Caravan. On the evening of 5/8/24, a cruiser caravan will come from Lancaster and end in downtown Columbus. Blendon Township is participating.

Fire

Chief Miller—Chief Miller discussed that the fire department's events calendar is filling up, and they will be attending the summer concerts, but if they have to make a run, they will need to leave.

Public Comment

Time was permitted for meeting attendees to make comments.

NOPEC Aggregation Presentation

NOPEC gave a presentation regarding Utility Aggregation and the benefits of the program.

Trustee Comment

Chair Heichel— Chair Heichel reminded everyone that SWACO has a Household Hazardous Waste drop-off in Westerville on 5/18/2024 and 10/5/2024 from 8 a.m. -2 p.m. There is a link on www.blendontwp.org providing more details including a list of permissible and non-permissible items allowed.

Chair Heichel provided information from the JEDZ Board meeting. There is an expansion planned for the fiber network on Executive Parkway.

Economic Development Update: New River Electric is moving and there is interest from a new potential buyer for that property. Also, the Kroger office on Executive Parkway has invested a large sum of money in sustainability products for their building.

Vice-Chair Shinaberry— Vice-Chair Shinaberry updated everyone that the concrete path to where the ADA swing will be located at Phelps Acres is complete, and the area at Ridgewood Park is marked for the placement of exercise equipment being installed.

Trustee Ciamacco— Trustee Ciamacco asked that residents continue to send Aqua Water bills to her.

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Announcements

Wednesday, May 22, 2024, will be the next Board of Trustees Meeting at 6:30 p.m. at the same location, 6330 Hempstead Rd., Westerville, Ohio.

Executive Session

Chair Heichel motioned to enter Executive Session at 7:06 p.m., pursuant to Ohio Revised Code 121.22 (G)(4) preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. Vice-Chair Shinaberry seconded. All voted yes.

Chair Heichel moved to return to the Regular meeting at 7:48 p.m. Vice-Chair Shinaberry seconded. All voted yes.

Additional Business

Chair Heichel made a motion to authorize Pat Myers to make a conditional offer to Mitsu Andrews as a full-time Service Department/Equipment Operator. He will start at \$20/hour and have the standard employee benefit package for a new hire employee as outlined in the Blendon Township Personnel Policy Handbook. Vice-Chair Shinaberry seconded. All voted yes.

Chair Heichel made a motion to promote Matthew Newman to Service Director effective 8/1/2024 upon the retirement of John Giamarco on 7/31/2024. Mr. Newman's compensation will be as follows:

Effective August 1, 2024, \$30/hour.

Effective January 1, 2025, \$31/hour. (Dependent on performance)

Effective January 1, 2026, \$33/hour. (Dependent on performance)

Mr. Newman will continue with the same employee benefits package as outlined in the Blendon Township Personnel Policy Handbook. Vice-Chair Shinaberry seconded. All voted yes.

Adjournment

Being no further business before the Board, Chair Heichel made a motion to adjourn the meeting at 7:51 p.m. The motion was seconded by Vice-Chair Shinaberry. All voted yes.

The meeting was adjourned at 7:51 p.m.

Approved by:



Jan Heichel, Chairperson

Approved by:



Joann Bury, Fiscal Officer