

RECORD OF PROCEEDINGS

Minutes of

Blendon Township Board of Trustees Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 28

20²⁴

The meeting was called to order at 6:30 p.m. by Chairperson Heichel. Pledge of Allegiance led by Chairperson Heichel.

Present

Trustee Heichel, Trustee Ciamacco, Trustee Shinaberry

Also in attendance was John Belford, Police Chief; John Giamarco, Service Director; Joann Bury, Fiscal Officer; Pat Myers, Administrator; Brian Miller, Westerville/Blendon Fire Chief; Adam Sears, Zoning/Code Enforcement Officer.

Fiscal Officer Report

Minutes—

Trustee Shinaberry moved to approve the February 13 minutes as written. Trustee Heichel seconded. All voted yes.

Approval of Purchase Orders—

Trustee Shinaberry moved to approve purchase orders as presented. Trustee Ciamacco seconded. All voted yes.

Bills—

Trustee Shinaberry moved to pay the bills. Trustee Ciamacco seconded. All voted yes.

Administration

Administrator Myers—

ARP Fund Update and Appropriation Request: Administrator Myers provided a list of appropriations that he would like approval on, including painting & flooring, office furniture for Chief Belford's office, gym equipment in Ridgewood, Phelps Acre, & Sunbury Woods Parks, an ADA swing in Phelps Acre Park, new lighting in the Administration building, and concrete for sewer drains & catch basins. He will provide purchase orders as the money is spent.

Trustee Shinaberry moved to approve the appropriations as presented. Trustee Ciamacco seconded. All voted yes.

Senior Center Rental Policy: Administrator Myers discussed changes to the policy, specifically the most significant change being the event monitor. The cost of \$17/hour for a monitor was removed from the policy. He discussed this with the attorneys and risk provider, and there is no insurance issue. Administrator Myers requested approval from the board on this new policy.

Trustee Shinaberry moved to approve the applications and policies as presented. Trustee Ciamacco seconded. Trustee Shinaberry stated that the language in the policy was kept the same, as it had previously been approved by the legal team. All voted yes.

Grant Acceptance: Administrator Myers requested that the board accept a grant that was received from an anonymous donor through the Columbus Foundation. This grant is for the Blendon Senior Center in the amount of \$5,875.58.

Trustee Shinaberry moved to accept the donation as presented. Trustee Ciamacco seconded. All voted yes.

Committee Updates: Administrator Myers reminded residents that he is taking applications for committees: Board of Zoning Appeals, Zoning Committee, and Parks Advisory Committee. He asked everyone to spread the word, as they are accepting applications until March 15th.

Audio/Visual Project Update: Administrator Myers stated he will be providing audio/visual quotes for approval to the board soon. The goal is for the Trustee meetings to be broadcast live on YouTube.

Aqua Water Issue: Administrator Myers stated how residents were getting shut-off notices through Vinebrook rentals. He was not able to get in touch with someone at Vinebrook but did speak to someone at Aqua, and all of the accounts were brought current by 3:45 p.m. today. Administrator Myers stated that he will have on his calendar monthly to check with Vinebrook to make sure that it is being taken care of.

Police Station Furniture: Administrator Myers stated the only furniture being replaced is Chief Belford's office and the front office. He said it will probably be around \$12,000-14,000, and those numbers will be finalized by the next meeting. Chief Belford has been using Home Depot white tables for several years and some Sauder Brand furniture that was crumbling when moved for the painters.

Painting & Flooring Project Update: Administrator Myers stated that the painting of the Police Station and Administration building is done, and the flooring of the Police Station will be done next week.

Trustee Heichel presented Resolution 2024-12: A Resolution/Ordinance to Adopt the Solid Waste Management Plan for The Solid Waste Authority of Central Ohio. Trustee Ciamacco moved to approve Resolution 2024-12 as presented. Trustee Heichel seconded. Discussion: Trustee Shinaberry asked for an explanation of the Resolution. Fiscal Officer Joann Bury explained that because we are in the SWACO area when they amend or change their plans that are in effect, the Township is required to pass a resolution adopting their new plan. Trustee Ciamacco asked if SWACO updated the Township with the new plan, and Ms. Bury said there was an email on the resolution to ask for a copy of the new plan. The motion was approved. All voted yes.

National Church Residences: Administrator Myers explained that the National Church Residences is partnering with Bretton Woods to provide affordable housing. Since this is in the Township, they needed to make us aware of it. A motion is not needed to accept this. There were no comments or objections from the board.

Human Resources

Administrator Myers—

Administrator Myers introduced the new Code Enforcement/Zoning Officer, Adam Sears. He started last week and has been doing great learning & training.

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Maintenance/B&G/Parks/Cemetery

Mr. Giamarco—

New Trucks: Mr. Giamarco stated that the two new trucks were received for the Code Enforcement and Service Department.

Police

Chief Belford—

Conditional Offer of Employment: Chief Belford requested that the board authorize him to extend a conditional offer of employment to Jacob Engrath as a full-time officer, entry-level step A of the current collective bargaining agreement.

Trustee Shinaberry moved to authorize Chief Belford to make the conditional offer as presented. Trustee Ciamacco seconded. All voted yes.

Fire

Chief Miller—

Chief Miller stated they are in the process of ordering two new advanced life support medic units at around \$340,000 a piece, and they will not have them for 2-3 years. He has two more on order and hopes to receive them soon, as they were ordered two years ago. He said he will most likely be ordering a new engine that covers Blendon Township and south Westerville next year. The cost will be around \$1 million, and it will take about three years to get it.

Public Comment

Time was allowed for public comment, but no residents opted to speak during this time.

Trustee Comment

Trustee Heichel— Trustee Heichel discussed the Harlem Township & Westerville merger. She stated that Blendon Township is not impacted or involved. Any questions about the merger can be directed to www.westerville.org. She talked to Chief Miller about the potential impact of the fire station, and the Chief explained that services to Blendon Township would not be affected. If the merger passes and the community grows, additional firehouses may be needed in the future. As of now, there will be no changes to residents of Blendon Township & the City of Westerville with fire services.

Trustee Shinaberry— Trustee Shinaberry thanked Administrator Myers for assisting residents with the Vinebrook/Aqua issue. She also made an announcement about an organization, Sustainable Westerville, which has two events coming up: Repair Cafe on 4/20/2024 from 9 a.m.—12 p.m. & Reuse-a-Palooza on 4/27/2024 from 8 a.m.– 6 p.m. Trustee Shinaberry provided a flyer for these events for all meeting attendees.

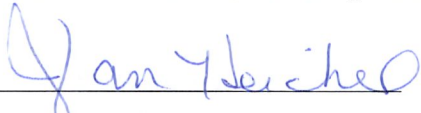
Trustee Ciamacco— Trustee Ciamacco asked residents to keep sending their Aqua hardship letters to her, stating it is helping her address the issues. She also welcomed the new Zoning/Code Enforcement Officer, Adam Sears.


Announcements

Wednesday, March 13, 2024, will be the next Board of Trustees Meeting at 6:30 p.m.

Adjournment

Being no further business before the board, the meeting was adjourned at 6:56 p.m.

Approved by: 
Jan Heichel, Chairperson

Approved by: 
Joann Bury, Fiscal Officer