

RECORD OF PROCEEDINGS

Minutes of

Blendon Township Board of Trustees Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 13

20 24

The meeting was called to order at 6:30 p.m. by Chairperson Heichel. Pledge of Allegiance led by Chairperson Heichel.

Present

Trustee Heichel, Trustee Ciamacco, Trustee Shinaberry

Also in attendance was John Belford, Police Chief; John Giamarco, Service Director; Joann Bury, Fiscal Officer; Pat Myers, Administrator

Fiscal Officer Report

Minutes—

Trustee Shinaberry moved to approve the January 31 minutes as written. Trustee Ciamacco seconded. All voted yes.

Approval of Purchase Orders—

Trustee Heichel moved to approve purchase orders as presented. Trustee Shinaberry seconded. All voted yes.

Bills—

Trustee Heichel moved to pay the bills. Trustee Shinaberry seconded. All voted yes.

Administration

Administrator Myers—

Senior Center updated rental policy: Administrator Myers discussed changes he thinks would be beneficial to the rental policy for the Senior Center. There is a monitor fee charged, and he does not agree with it. He mentioned a possible liability issue by removing it, so he is exploring his options with OTARMA.

Painting & Flooring project updates: Painting started Monday, February 12, 2024, at the Police Station and will take about two weeks to complete. Once the Police Station is finished, painting of the Administration building will start. Flooring will begin following the completion of the painting.

TIRC Resolution 2024-11: Administrator Myers requested that the board pass this annual resolution. Trustee Heichel clarified that this resolution is for Speedway TIF on Route 3 across from Dempsey Road. Trustee Heichel moved to approve the resolution as presented. Trustee Shinaberry seconded. All voted yes.

Human Resources

Administrator Myers—

Administrator Myers stated that he and Fiscal Officer Assistant Amy Rose met with the HR butler to discuss functionality. Administrator Myers stated that the new Zoning & Code Enforcement Officer, Adam Sears, has a start date of February 20, 2024.

Maintenance/B&G/Parks/Cemetery

Mr. Giamarco—

Jeff Beard concrete quote acceptance: Mr. Giamarco discussed concrete quotes that are collected annually to help residents. Jeff Beard has been doing concrete work for the township and has not raised his prices for three years. Mr. Giamarco recommended to the board that Mr. Beard be allowed to work in the township, give the township rates to township residents, and do township work for curb/gutter repairs, sidewalk work, and catch basins. Trustee Heichel moved to approve Jeff Beard's quote for 2024 as presented. Trustee Ciamacco seconded. All voted yes.

Police

Chief Belford—

Hire Administrative Assistant position: Chief Belford requested that the board authorize him to make a conditional offer of employment to Hanna Monroe as the Administrative Assistant of the Police Department with a rate of pay of \$23.00/hour. Trustee Shinaberry moved to authorize Chief Belford to make a conditional offer as presented. Trustee Heichel seconded. All voted yes.

Hire new officer: Chief Belford requested that the board authorize him to enter into a memorandum of understanding with the union to allow for lateral transfers and make a conditional offer of employment to Bradley Forum. Trustee Shinaberry moved to authorize Chief Belford as presented. Trustee Heichel seconded. All voted yes.

Fire

Chief Miller was not present.

Public Comment

Time was allowed for public comment.

Liam Lyon of Boy Scout Troop 310 used public comment to discuss active or proposed programs that deal with the aforementioned strays in North Linden and Blendon township. By including this in the official meeting minutes, the scouts will receive a merit badge for attending a governmental meeting

Blendon Township resident, Josh Shimer, of Precision Concrete Cutting spoke about economical options to repair sidewalk cracks for Blendon residents.

Trustee Comment

Trustee Heichel— Trustee Heichel stated that Administrator Myers, Joann Bury, Trustee Shinaberry, Trustee Ciamacco, and herself all attended the OTA conference on February 7th, 8th, and 9th. She took several sessions to include policies, funding, grant strategies, understanding the township budget, and the 2024 solar eclipse planning.

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Trustee Shinaberry— Trustee Shinaberry discussed the OTA conference, stating they all split up to attend various sessions. She also discussed the 2024 solar eclipse and safety measures that should be taken. She gave Administrator Myers permission to order several hundred glasses and plan a viewing party. Lastly, she discussed an update about working with a resident who is in space/facilities planning at OSU and has expertise in ADA compliance. She stated that getting the ADA-compliant swing placed on one of the playgrounds is still in motion. In continuing to also research sturdy exercise equipment to possibly add to our parks and playgrounds, she will be following up with a recreation consultant who contacted her.

Trustee Ciamacco— Trustee Ciamacco thanked everyone who sent her the Aqua hardship letters. She got an email from the liaison she has been working with, and he said he spoke with the Aqua communications team about ways to make more people aware of the financial assistance programs and to help pay the wastewater bills. The communications team agreed to purchase social media ads in select Ohio service areas, including Blendon Township. She provided an example of what the ad looks like.

Trustee Ciamacco also stated that she attended the OTA conference. She took the Sunshine Law training and stated she learned a lot.


Trustee Ciamacco reiterated the importance of sending the Aqua hardship letters to her, as stated in the newsletter that has been mailed to residents recently.

Announcements

Wednesday, February 28, 2024 will be the next Board of Trustees Meeting at 6:30 p.m.

Adjournment

Being no further business before the board, the meeting was adjourned at 6:57 p.m.

Approved by: 
Jan Heichel, Chairperson

Approved by: 
Joann Bury, Fiscal Officer