

RECORD OF PROCEEDINGS

Minutes of

Blendon Township Board of Trustees Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held January 31

20 24

The meeting was called to order at 6:30 p.m. by Chairperson Heichel. Pledge of Allegiance lead by Chairperson Heichel.

Present

Trustee Heichel, Trustee Ciamacco, Trustee Shinaberry

Also in attendance was John Belford, Police Chief, John Giamarco, Service Director, Brian Miller, Blendon/Westerville Fire Chief, Joann Bury, Fiscal Officer, Pat Myers, Administrator

Fiscal Officer Report

Minutes—

Trustee Shinaberry moved to waive the reading of the January 17 minutes and approve them as written. Trustee Ciamacco seconded. All voted yes.

Approval of Purchase Orders—

Trustee Heichel moved to approve purchase orders as presented. Trustee Shinaberry seconded. All voted yes.

Bills—

Trustee Heichel moved to pay the bills. Trustee Shinaberry seconded. All voted yes.

Administration

Administrator Myers—

Resolution 2024-05. Approve Painting Agreement: Administrator Myers requested a motion for the Trustees to go into contract with one of the two contractors for painting the Police Station and Administrative Office. Trustee Ciamacco made a motion to approve Resolution 2024-05, the agreement of painting the Police Station and Administrative Office & to authorize Administrator Myers to sign an agreement with Keyes Construction with an amount not to exceed \$11,000.00. This will be paid with ARPA funds. Trustee Shinaberry seconded. Trustee Shinaberry stated that she appreciated how complete and professional the proposal by Sunlight House Painting was. All voted yes.

Resolution 2024-06. Approve Flooring Agreement: Administrator Myers requested a motion from the Trustees to allow him to go into an agreement with one of the flooring companies he recommended for the Police Station. Trustee Heichel moved to approve Resolution 2024-06, the agreement for the flooring project at the Police Station and authorized Administrator Myers to sign an agreement with Tee's Flooring with an amount not to exceed \$13,000.00. This will be paid with ARPA funds. Trustee Shinaberry seconded. All voted yes.

Resolution 2024-07. Approve Donation Acceptance: Administrator Myers stated that a \$500.00 gift card donation was received by the Flag Lady, and he requested that the Trustees approve the donation to be used to buy flags for the Cemetery. Trustee Heichel moved to graciously to accept Resolution 2024-07. Trustee Ciamacco seconded. All voted yes.

Resolution 2024-08. Approve Gym Reimbursement: Administrator Myers requested a motion to implement Resolution 2024-08, a gym membership reimbursement program for employees (union, non-union, and elected officials included), for up to \$30.00 reimbursement for a single individual and two or more people get up to \$60.00 reimbursement a month. He noted benefits such as improved employee overall health and well-being and the possibility of Blendon saving money on insurance premiums. Proof of payment of the membership and eight check-in's a month must be provided to Mr. Myers. Trustee Heichel moved to approve Resolution 2024-08 to accept the gym membership reimbursement program for employees as presented. Trustee Shinaberry seconded. All voted yes.

Resolution 2024-09. Approve Listing Agreement for 4079 Executive Parkway: Administrator Myers discussed selling 4079 Executive Parkway and requested a motion allow him to go into an agreement with National Investment Realty as the group to list the building with, as a nine-month listing. Trustee Heichel made a motion to approve Resolution 2024-09, as presented. Trustee Ciamacco seconded. All voted yes.

Resolution 2024-10. Approve Staffing and Compensation Study for the Police Department: Administrator Myers discussed a Police staffing and compensation study. Mr. Myers spoke with a couple different companies about it and worked with Chief Belford on the project. Mr. Myers recommended Waypoint Safety Consulting as the provider and requested authorization of Resolution 2024-10 to go into agreement with them, not to exceed \$8,000.00 for the study. This will be paid with ARPA funds. Trustee Shinaberry moved to approve Resolution 2024-10 proposal as presented. Trustee Heichel seconded. All voted yes.

Mr. Myers discussed nuisance resolution 2023-26 for 3524 Rangoon Drive. On February 5, 2024, at 9:00 a.m., the property will be cleaned up in the front yard and taken to storage. The property owner will have 90 days to get the items out of storage. All the money spent on this will be added to the property owner's taxes.

Mr. Myers discussed a company called Constant Contact that is an email marketing tool that he has used in the past. He stated that this can be used as communication to the public. It is \$30.00 a month and he suggests we to try it for 90 days with no contract needed. All three Trustees were in agreement with this idea.

Mr. Myers discussed wanting to look into utilizing an audio/visual system for the Trustee meetings. The meetings could be broadcasted live on a Blendon Township YouTube channel. He will be discussing with Fiscal Officer, Joann Bury, about the cost for this.

Mr. Myers stated he was contacted by Crown Castle, an internet fiber and wireless provider. They want to put a cell tower in the Cemetery. He said they would pay the Township money monthly, build, and maintain the tower. It would be about \$150,000 revenue every five years. He would like to contact Crown Castle to inquire more information before making a decision. Fiscal Officer, Joann Bury stated there may be a law stating that the Township cannot say no. Chief Belford said it would not look like a typical cell tower.

Mr. Myers has started to collect applications for Volunteer Committee's and Board's. He would like to take applications between now and March 15th. He also discussed the Zoning Commission and re-examining the term lengths to make them shorter.

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Mr. Myers stated that an agreement the Township had with Cintas for floormats, AED, and first aid services was terminated. A contract was signed with Aramark for the same services and is a 50% /month savings. Services from Aramark are going well.

Mr. Myers discussed a transportation grant for over \$15,000.00 was awarded to the Senior Center.

Human Resources

None to report

Maintenance/B&G/Parks/Cemetery

Mr. Giamarco—

Resolution 2024-12 Approve Purchase of Truck for the Code Enforcement Officer: Mr. Giamarco discussed purchasing a 2024 Chevy Silverado from Byers Chevrolet, for the new Code Enforcement Officer to use, for \$40,820.00. We are trading in two trucks, a 14-year-old truck that was used by our Code Enforcement Officer and a 16-year-old F250. This will be paid with our Zoning Account. Trustee Heichel moved to approve Resolution 2024-12, as presented. Trustee Shinaberry seconded. All voted yes

Resolution NU2024-01. Approve Resolution NU-2024-01, Declaring 3525 Canberra Court a nuisance under section 505.87 of the Ohio Revised Code: Mr. Giamarco asked the Trustee’s to declare 3525 Canberra Court a nuisance and provided a nuisance abatement to the board. Trustee Shinaberry moved to approve Res. NU2024-01 as presented. Trustee Heichel seconded. All voted yes.

Resolution 2024-14. Approve Agreement for 2024 Landscaping with Miller Landscapes Westerville LLC: Mr. Giamarco discussed an agreement for Miller Landscaping to do regular monthly maintenance for Blendon Township for 2024. Trustee Heichel moved to approve Resolution 2024-14 as presented. Trustee Ciamacco seconded. All voted yes.

Police

Chief Belford—

Chief Belford stated that the Administrative Assistant position discussion is being tabled.

Chief Belford discussed attending a Jewish Community Town Hall with six other Law Enforcement Executives on Sunday January 21, 2024. He stated he met with faith leaders and their congregations, as they have done regularly in the past and continue to do so.

Fire

Chief Miller—

Chief Miller discussed the loss of Retired Battalion Chief, Andy Hicks. Mr. Hicks served the communities in Westerville and Blendon Township for 37 years. Mr. Hicks son, Jordan, was hired about a year ago and will carry on his legacy. There will be a memorial service on Monday February 5, 2024 at 3:00 p.m. at Heritage Christian Church.

Public Comment

Time was allowed for public comment.

Trustee Comment

Trustee Heichel— Trustee Heichel attended the Franklin County Trustee Association Annual Meeting, stating that information on new laws were discussed. and she looks forward to next year’s meeting.

Trustee Shinaberry— Trustee Shinaberry attended the Franklin County Trustee Association Annual Meeting. She will also be attending the OTA Conference on February 7th, 8th, and 9th with the other Trustees and Administrator Myers.

Trustee Ciamacco— Trustee Ciamacco discussed receiving calls and emails from residents on the east side of Sunbury Road asking if they can tap into public water. She contacted DelCo Water to see if they could do that and they sent a map of their service areas. That area is controlled by City of Columbus and they have an agreement with DelCo to not solicit in that area. It is not impossible to get that amended and she has a call into the City of Columbus to check into it. She also spoke with a liaison at Aqua and started an investigation to hold Aqua accountable for the high rates. She was made aware of two grants: Aqua Aid Grant and LIHWAP. Both grants are available to review on their website. She hopes to come up with a pilot program and will inform everyone when she has more information. She thanked everyone who have provided copies of their water bills and encourages everyone to send them to her if you haven't already.

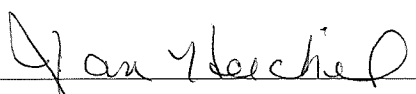
She is continuing to work on systems and processes to better the communication with residents and also streamline systems for the office and administrative staff.


Announcements

Tuesday, February 13, 2024 will be the next Board of Trustees Meeting at 6:30 p.m.

Adjournment

Being no further business before the board, the meeting was adjourned at 7:10 p.m.

Approved by: 
Jan Heichel, Chairperson

Approved by: 
Joann Bury, Fiscal Officer