

# RECORD OF PROCEEDINGS

Minutes of

Blendon Township Board of Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held January 03

20 24

Call to order at 6:30 p.m. by Fiscal Officer, Joann Bury. Pledge of Allegiance lead by Fiscal Officer, Joann Bury.

## Present

Trustee Heichel, here. Trustee Ciamacco, here. Trustee Shinaberry, here.

Also in attendance was John Belford, Police Chief, John Giamarco, Service Director, Mr. Williams, Blendon/Westerville Deputy Fire Chief, Joann Bury, Fiscal Officer, Pat Myers, Administrator

## Swearing in of Trustee, DeLena Ciamacco

Trustee Heichel administered the oath and swore in newly elected Trustee Ciamacco for her 4-year term

## Swearing in of Fiscal Officer, Joann Bury

Trustee Heichel administered the oath and swore in elected Fiscal Officer, Joann Bury for her 4-year term

## Nomination of a Chairperson

Fiscal Officer, Joann Bury called for a nomination for Chairperson. Trustee Ciamacco motioned to nominate Trustee Heichel as Chairperson for 2024. Trustee Shinaberry seconded. All voted yes.

## Nomination of a Vice-Chairperson

Trustee Heichel called for a nomination for Vice-Chairperson. Trustee Ciamacco motioned to nominate Trustee Shinaberry as Vice-Chairperson for 2024. Trustee Heichel seconded. All voted yes.

## Fiscal Officer Report

### Minutes—

*Trustee Shinaberry moved to waive the reading of the December 20 minutes and approve them as written. Trustee Heichel seconded. Trustee Heichel voted yes. Trustee Shinaberry voted yes. Trustee Ciamacco abstained.*

### Approval of Purchase Orders—

*Trustee Heichel moved to approve purchase orders as presented. Trustee Shinaberry seconded. Trustee Heichel voted yes. Trustee Shinaberry voted yes. Trustee Ciamacco abstained.*

### Bills—

*Trustee Heichel moved to pay the bills. Trustee Shinaberry seconded. Trustee Heichel voted yes. Trustee Shinaberry voted yes. Trustee Ciamacco abstained.*

## Administration

### Administrator Myers—

Mr. Myers stated he will be presenting to the Trustees at the next meeting on 1/17, proposals for painting and flooring of the Police Department and painting the Administrative Building.

All Trustees are signed up for the Franklin County Township Association Meeting on 1/18/24

OTA Winter Conference is February 7th-9th and said everyone is registered for that.

The Cemetery deeds were signed.

He stated a resident asked him about lighting at our pocket park, located on the corners of Buenos Aires and Harbin Drive. Mr. Giamarco checked it out and they had an electrical issue that is being resolved, hopefully by the weekend.

He will be requesting an executive session for 1/8/2024 at 5:00pm and it will be posted.

This week, he reviewed guidelines for the Parks Advisory Committee which will be re-established, as well as the Zoning Commission and Board of Zoning Appeals. He will inform the residents with more information regarding these three boards/committees.

The Code Enforcement and Zoning Officer job has been re-posted and he will be doing interviews soon.

## Human Resources

### Administrator Myers—

There were a couple employees onboarded: Police Officer, Thomas Cory and Trustee, DeLena Ciamacco

Insurance cost stayed the same for everyone for 2024.

## Maintenance/B&G/Parks/Cemetery

### Mr. Giamarco—

Cemetery had over 150 funerals in 2023.

## Police

### Chief Belford—

Tuesday, 1/2 between 3:00am and 4:00am several cars were stolen from Columbus, south of the township, and Westerville, north of the township, by what they believe is an organized group. There was a caravan of about 5 cars that drove around dropping off drivers that stole the cars. Westerville and Columbus are leading the investigation and Blendon Township Police are assisting with their flock cameras. Chief Belford reminded residents to not keep valuables in their cars and keep them locked.

Blendon Township Board of Trustees

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**Fire**

**Deputy Chief Williams—**

Deputy Chief Williams wished everyone a happy new year on behalf of Fire Chief Miller. They are currently working on their end of year report. He noted 9,200-9,300 calls for service that they took, which is not much of an increase from 2022. He also noted an increase in calls for CO emergencies and highly recommended to everyone that they get a CO detector. If your CO detector goes off, please call the fire department. Mr. Williams made a comment about the use of extension cords with heaters, saying that the heaters should be plugged directly into an outlet.

**Public Comment**

None to report

**Trustee Comment**

**Trustee Heichel—**

Trustee Shinaberry and Administrative Assistant, Taylor, put together the 2024 calendar, which has been mailed to residents. The Winter/Spring Newsletter is underway. Information about the Park Committee will be in the newsletter.

**Trustee Shinaberry—**

Trustee Shinaberry has been working on articles for the newsletter, including ADA compliant equipment and exercise equipment for parks.

**Trustee Ciamacco—**

Trustee Ciamacco expressed her excitement to be the new Trustee. She has spoken with residents and hears their concerns, with plans to get working on them. She stated that she has already begun reviewing the townships administrative processes, and discovered ways to improve the systems. She wants to improve communication channels to the residents. She is working with Administrator Myers and the Trustees to hire a new Code Enforcement & Zoning Officer. She has spoken with residents regarding Aqua Water and wants to address the increase in their water bills. Lastly, she met with Chief Belford and will be assisting him with Police training.

**Adjournment**

The next regularly scheduled meeting will be on January 17, 2024, at 6:30 p.m.

Being no further business before the board, the meeting was adjourned at 6:45 p.m.

Approved by:



Jan Heichel, Chairperson

Approved by:



Joann Bury, Fiscal Officer