

Blendon Township
Franklin County, Ohio
Board/Commission Appointment Procedures

Overview: In the event a board or commission member needs appointment by the Blendon Township Board of Trustees, the following procedure will activate:

1. The Township Administrator will accept applications pertaining to the specific position needing filled. Once applications are received, the Township Administrator will conduct in-person interviews and document notes on the application.
2. The Township Administrator will forward all applications for the vacant position, including interview notes, to the Board of Trustees. The applications will be accompanied by a recommendation from the Township Administrator for appointments.
3. The Board of Trustees upon receipt of the applications and recommendations may:
 - a. Approve and appoint the board member(s) as recommended by the Township Administrator. The Board of Trustees can conduct additional interviews before confirmation of the suggested appointees.
 - b. Conduct additional interviews with candidates and modify the Township Administrators list of recommendations.
4. Order the Township Administrator to accept additional applications and repeat the listed procedures.