

Class Title: Police Officer

Bargaining Unit: Police

Class Code: Part-Time

Salary: 27.15 per hour

NATURE OF WORK

Under the direction of a sergeant, has responsibility to enforce all local, state and federal laws within Blendon Township, Franklin County, Ohio. Performs other duties as assigned.

SUPERVISION

Work is performed under the direction of a sergeant. Work is performed within the guidelines of department general orders with some discretion in enforcement of local, state, and federal laws. Work is reviewed daily by supervisors through reports and performance evaluations

ESSENTIAL FUNCTIONS OF WORK (May not include all duties performed.)

Ability to operate department vehicles and equipment.

Patrols the community on foot, or in police cars protecting persons and property.

Enforces all state laws and township resolutions.

Investigates complaints; interviews suspects and witnesses.

Responds to emergency calls for assistance.

Performs criminal and vehicle crash investigations.

Performs traffic enforcement duties.

Performs routine security inspections

Conducts searches and seizures.

Completes detailed written reports.

Makes arrests when necessary.

Uses firearms as necessary.

Maintains all equipment necessary for the daily performance of job duties.

MINIMUM REQUIREMENTS OF WORK

Must possess a high school diploma or GED.

Must be at least 21 years of age at the time of hire.

Both eyes must be correctable to 20/20 vision and no color blindness.

Must possess a valid State of Ohio Motor Vehicle Operator's License free from excessive violations.

Must have successfully passed all qualifying examinations and completed the Ohio Peace Officer Training Academy.

Knowledge of first aid and CPR.

Effective oral and written communication skills in the English language.

Ability to maintain accurate records and prepare reports.

Ability to communicate and manage the public under a variety of circumstances.

Ability to work a varied schedule on a variety of shifts.