



Board of Trustees

Stewart L. Flaherty Janice D. Helchel James F. Welch
Fiscal Officer
Shawn S. Smith

Blendon Township Public Records Policy

Access to information concerning the conduct of the people's business is a right of every person in this state. Records of Blendon Township, which are not exempt from disclosure under the law are available for inspection and copying in accordance with the Ohio Public Records Act. Requests for records may be made during regular business hours to:

Blendon Township Administrative Office

6350 Hempstead Road

Westerville, Ohio 43081

614-882-1270

www.blendontwp.org

You may view the records you have requested at all reasonable times during the regular business hours of this office (Monday-Friday, 8am-4pm).

It is within your rights not to: Disclose your identity when you request records, provide our office with a written request; and provide a reason why you have requested these records.

A fee for copies of public records may be charged which covers the direct costs of duplication incurred by Blendon Township: currently this fee is \$.10 per page. In addition, actual cost of postage or other delivery may be charged.

Feel free to ask any questions you may have about public records.

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